

**Annual Quality Assurance Report (AQAR) for the Academic Year  
2012-2013  
University Arts & Science College, Kakatiya University, Warangal-  
506001, A.P.**

**1. Kindly provide the details of the institution**

Name of Institution: University Arts & Science College

Year of Establishment :1927

The Institution:

Address Line 1: Subedari

Address Line 2: Hanamkonda

City/Town: Warangal

State:Andhra Pradesh

Postal Code: 506001

Email Address:

**2. NAAC Accreditation/Reaccreditation Details**

Year of Accreditation: 2004

Reaccreditation: RAR submitted in the first week of Feb. 2012. Peer team visit is scheduled.

Current Grade: A+

CGPA:

**3. Institutional Status**

Constituent college of Kakatiya University.

**4. Contact Person Details**

Name of Head of Institution: Prof. M. Rajagopalachary

Contact Phone: 9866558275

Email:

Website URL:

Name of IQAC Co-ordinator: Prof. P. Malla Reddy

Email: mperati@yahoo.com

## SECTION I

This section is related to instructional goals, vision and mission, academic programmes and activities strategies and action plans for institution building

### **5. Number of academic programmes existing(Enter a number:0 for nil)**

Undergraduate (BA/B.Sc/B.Com etc): 15

Post Graduate (MA/M.Sc/M.Com etc): 10

Research Programmes (M.Phil/P.hD): 14

Certificate Programmes: 2

(B.Tech/M.Tech/M.Ed/Medicine/Pharmacy/Paramedical/Nursing etc): 0

Other value added programmes: 0

Any other programme offered (Specify): 0

### **6. Details on programme development(Enter a number; 0 for nil)**

New programmes added during the year: 0

New programs designed: 0

Programmes under revision: 0

Interdepartmental collaborative programmes :0

Inter institutional collaborative programmes: 0

Number of review committee recommendations implemented (Total) :1

Number of NAAC peer team recommendations implemented:4

Number of UGC/any other expert committee recommendations implemented: 0

Number of review committee recommendation under implementation: 1

Number of NAAC peer team recommendation under implementation: 1

Number of UGC/any other expert committee recommendations under implementation: 1

### **7. Faculty Details(Enter a number; 0 for nil)**

Total faculty strength required as per norms for all programmes: 143

Total faculty on rolls: 143

Faculty added during the year: 0

Faculty positions vacant: 45

Faculty left during the year: 02

Total number of visiting faculty : 16

Total number of guest faculty : 4

## **8. Qualification of Faculty**

P.hD and Above: 89

M.Phil: 25

Masters: 29

Any other(specify): 0

## **9. Faculty qualification improvement**

PhD awarded to existing faculty: 5

M.Phil awarded to existing faculty: 3

Any other degree awarded to existing faculty:

## **10. Administrative Staff Details(Enter a number; 0 for nil)**

Administrative staff (total sanctioned): 25

Administrative staff (Actual strength): 25

Added during the year of reporting : 3

Left during the year: 02

Number of posts vacant: 11

## **11. Technical support staff details(Enter a number; 0 for nil)**

Technical support staff (Total sanctioned strength): 19

Technical support staff (Actual strength): 19

Added during the year

Left during the year: 0

Number of posts vacant: 0

## SECTION II

This section survey the quality sustenance and development activities during the taken up by IQAC

It reflects quality management structure, strategies and processes which would enhance academic quality of the institution as perceived by faculty students alumni and other stakeholders (social perception of the institution) in line with the vision, mission and goals of the institution.

### **12. Establishment details**

Year of establishment of IQAC :10/10/2010

### **13. Composition of IQAC (Enter a number; 0 for nil)**

Number of IQAC members: 12

Number of Alumni in IQAC : 2

Number of Students in IQAC: Nil

Number of Faculty in IQAC: 10

Number of Administrative staff in IQAC: Nil

Number of Technical staff in IQAC: Nil

Number of Management Representatives: Not Applicable

Number of External experts in IQAC: 2

Number of any other stakeholder and community representatives: Nil

### **14. IQAC Meetings**

Number of IQAC meeting held during the year: 8

### **15. Whether Calendar of activities of IQAC formulated for the academic year: Yes**

### **16. IQAC plans for Development( Enter a number; 0 for nil)**

Number of academic programmes proposed: 2 ( BCA, BBM)

Number of value added programmes proposed: 2 (Networking and Hardware training, Web Designing)

Number of skill oriented programmes proposed : 2 (Personality Development Programs, Seminars/Workshops on English Language).

Number of faculty competency and development programmes proposed: 2 (Training Programs on Revised Syllabi and Training program on LaTeX and Simulation by the Department of Mathematics).

Number of other staff development programmes proposed: 2 (Workshops, Seminars)

Number of student mentoring programmes proposed: 2 (1. Tutor Ward System prescribed by NAAC 2. Anti-Ragging Program).

Number of co-curricular activities proposed: 4

Number of inter departmental cooperative schemes proposed: 0

Number of community extension programmes proposed: 5

Any other programmes proposed (Specify):

- i. Tree Plantation on the Campus.
- ii. Eco-environmental Programme by NSS Unit.

### **17. IQAC Plans for development & Implementation (Enter a number; 0 for nil)**

Number of academic programmes implemented: 02 (1. Certificate Programme in Computer Course. 2. Certificate Programme in Communication Skills in English)

Number of value added programmes implemented: 02

Number of skill oriented programmes implemented: 01

Number of faculty competency and development programmes implemented: 01

Number of other staff development programmes implemented : 02

Number of student monitoring programmes implemented: 04

Number of co-curricular activities implemented : 04

Number of inter departmental cooperative schemes implemented: 0

Number of community extension programmes implemented: 05

Any other programmes implemented (Specify): 02

### **18. IQAC Seminars and Conferences (Enter a number; 0 for nil)**

Number of seminars/conferences/workshops organized by IQAC within the institution: 3

Number of participants from the institution: 70

Number of participants from outside: 60

Number of external experts invited: 44

Number of external conferences/seminars/workshops on institutional quality attended: 01

Number of events conducted with IQAC of other institutions as collaborative programs:

01

**19. Did IQAC receive any funding from UGC during the year?**

No

**20. If the response to Qn.19 is Yes, please provide the amount received from UGC- (input 0- in NA/NIL-) Any other source including internal financial support from the management (Specify amount):**

Rs.50,00,000

Amount Received from any UGC:

Amount Received from any other source including the college management: Rs. 45,000 from other source.

**21. Any significant contribution made by IQAC on quality enhancement during current year(Please provide details in bullet format)**

- i. Organization of Seminars/Conferences/Workshops.
- ii. Emphasis on ICT tools in teaching.
- iii. Computerization of admission process.
- iv. On-line scholarships distribution.
- v. General time table preparation before commencement of academic year.
- vi. Awareness programmes for youth.
- vii. Health camps/checkups for staff and students.
- viii. Personality development programmes for students.
- ix. Campus placements by various companies/organizations.
- x. Job oriented programmes, carrier guidance and trends in modern education for students.
- xi. Eco-Environmental programmes like clay Ganesh idols and tree plantation.

### SECTION III

In this section the events, activities and outputs in the field of research and academic are being surveyed

#### **22. Academic Programmes**

Number of new academic programmes developed or designed by faculty: 2 (BCA, BBM)

Number of faculty members involved in curriculum restructuring/revision/syllabus development: 17

Number of programmes in which evaluation process reformation taken up and implemented: 02

Number of active teaching days during the current academic year: 180

Average percentage of attendance of students 75%

Percentage of classes engaged by guest faculty and temporary teachers: 5%

Number of self financed programmes offered: 16 (7 UG + 9 PG)

Number of programmes discontinued during the year: 0

#### **23. Whether any systematic student feedback mechanism is in place?**

Yes

#### **24. Feedback Details (If answer to Question 23 is Yes)**

Percentage of courses where student feedback is taken: 100%

#### **25. Is feedback for improvement provided to the faculty?**

Yes

#### **26. Faculty Research, Projects, and publication details for the year**

Number of major research projects undertaken during the year: 5

Number of minor research projects undertaken during the year: 1

Number of major ongoing projects: 7

Number of minor ongoing projects: 1

Number of major projects completed: 9

Number of minor projects completed: 1

Number of major project proposals submitted for external funding: 02

Number of minor project proposals submitted for external funding: 02

Number of research publications in peer reviewed journals: 50

Number of research publications international peer reviewed journals: 25

Number of research papers accepted for publication in international peer reviewed journals: 10

Number of research papers accepted for publication in national peer reviewed journals: 20

Number of research papers accepted for publication in national peer reviewed journals: 14

Average of impact factor of publications reported: 0.48

Number of books published: 10

Number of edited books published: 8

Number of books (single authored) published: 3

Number of (coauthored) published: 11

Number of conferences attended by faculty: 24

Number of international conferences attended: 6

Number of national conferences attended: 24

Number of papers presented in conferences: 10

Number of papers presented in international conferences: 12

Number of papers presented in national conferences: 24

Number of conferences organized by institution: 05

Number of faculty acted as exports resource persons international: 01

Number of faculty acted as exports resource persons national: 05

Number of collaborations with international institutions: 03

Number of collaborations with national institutions: 05

Number of linkages created during the year: 0

Total budget for research for current year as a percentage of total institution budgets

Amount of external research funding received in the year

Number of patents applied for in the year: 0

Number of research awards/recognitions received by faculty and research fellows of the institute in the year: 04

Number of PhDs awarded during the year: 15

Percentage of faculty members invited as external experts /resource: 10%

persons/reviewers/referees or any other significant research activates:



#### SECTION IV

This section deals with student Mentoring and support System existing in the institution.

This includes student activities, mentoring and opportunities for development and inclusive practices

#### **27. Student Details and Support Mechanisms**

The total intake of students for various courses (Sanctioned): 630

Actual enrollment during the year: 1475

Student dropout percentage during the year: 5%

Success percentage in the final examination across the courses: 27.7

Number of academic distinctions in the final examination and percentage: 0.15

Number of students who got admitted in institutions of national importance: 10

Number of students admitted to institution abroad: 02

Number of students UGC NET/SET: 05

Number of students qualified GATE/CAT/ other examination (Specify): 01

#### **28. Does student support mechanism exist for coaching for competitive examinations?**

Yes

#### **29. Student participation, if response is yes to Qn.28**

Number of students participated: 250

#### **30. Does student counseling and guidance service exist?**

Yes

#### **31. Student participation, if answer to Qn.30 is yes**

Number of students participated: 310

#### **32. Career Guidance**

Number of career guidance programmes organized: 02

Percentage of students participated in career guidance programmes: 35%

#### **33. Is there provision for campus placement?**

Yes

**34. If yes to Qn.33**

Number of students participated in campus selection programmes: 180

Number of students selected for placement during the year: 20

**35. Does gender sensitization program exist?**

Yes

**36. If answer is yes to Qn.35**

Number of programmes organized: 02

**37. Student activities**

Number of students participated in external cultural events: 04

Number of prizes won by students in external cultural events: 02

Number of cultural events conducted by the institute for the students: 01

Number of students participated in international sports and games events: 0

Number of students participated in national level sports and games events: 13

Number of students participated in state level sports and games events : 13

Number of students participated in university level sports and games events: 35

Number of prizes won by students in international level sports and games events: 0

Number of prizes won by students in national level sports and games events: 0

Number of prizes won by students in state level sports and games events: 05

Number of prizes won by students in university level sports and games events: 06

Number of sports and games events conducted by the institute for the students : 15

**38. Composition of students**

Percentage of scheduled caste: 33.6%

Percentage of scheduled Tribe: 14.1%

Percentage of other backward communities: 45.6%

Percentage of women students: 31.8%

Percentage of physically challenged: 0.2%

Percentage of rural students : 65%

Percentage of urban students: 35%

**39. Scholarships and Financial Support**

Number of students availing financial support from the institution: 4850

Amount disbursed as financial support from the institution : 1,55,93,247

Number of students awarded scholarship from the institution: 04

Number of students received notable national/international achievements/recognition: 0

#### **40. Student initiatives**

Number of community upliftment programmes initiated by students: 15

Number of literary programmes initiated by students: 02

Number of social action initiatives based in science /environment initiated by students: 13

Number of students research initiatives: 0

## SECTION V

This section surveys the Governance and Innovation related to quality management. The educational management strategies adopted and in practice for achieving the objectives are focused

**41. Whether perspective plan for overall developmental activities is created?**

Yes

**42. If the answer for Qn.40 is the plan implemented and monitored?**

Yes

**43. Whether benchmarking is created for institutional quality management efforts?**

Yes

**44. If the answer to Question 42 is Yes, please list the benchmarking in various areas of development in bullet format**

- i. Character building
- ii. Placements
- iii. Knowledge

**45. Is a Management Information System (MIS) in place?**

Yes

**46. if answer to question 44 is Yes, please provide details of MIS applied to**

1. Administrative procedures including finance
2. Student admission
3. Student records
4. Evaluation and examination procedures
5. Research administration
6. Others

**(Enter the respective details corresponding to the serial numbers)**

**47. Existence of learning resource management**

E-database in library	Yes/No: No
ICT and smart class room	Yes/No: Yes
E-learning sources (e-Books, e-Journals)	Yes/No: Yes
Production of teaching modules	Yes/No : Yes
Interactive learning facilities	Yes/no : Yes

**48. Internal resource mobilization : Kindly provide the amount contributed**

Research  
Consultancy and training  
Student contribution  
Alumni contribution: Rs. 50,000  
Wellwishers

**49. Infrastructure and welfare spending : Please specify the amount**

Amount spent for infrastructure development: Rs.2,00,000  
Amount spent for student welfare: Rs. 1,00,000  
Amount spent for staff welfare: Rs. 10,000

**50. Is delegation of authority practiced**

Yes

**51. Does grievance redressal cell exist?**

Faculty	Yes/No: No
Student	Yes/No: Yes
Staff	Yes/No: Yes

**52. Grievances received from faculty and resolved (Enter a number ; 0 for nil)**

Number of grievances received: 0  
Number of grievances resolved: 0

**53. Number of grievances received from students and resolved (Enter a number ; 0 for nil)**

Number of grievances received: 02  
Number of grievances resolved: 02

**54. Number of grievances resolved from other staff members and resolved**

**(Enter a number; 0 for nil)**

Number of grievances received: 02

Number of grievances resolved: 02

**55. Has the institution conducted any SWOT analysis during the year**

Yes

**56. The SWOT analysis was done by internal or by external agency**

Internal

**57. Kindly provide three identified strengths from SWOT Analysis (In bullet format)**

- i. Oldest and biggest college
- ii. Highly eminent & qualified faculty
- iii. Continuous research in respective fields

**58. Kindly provide three identified weaknesses from the SWOT Analysis (in bullet format)**

- i. Most of the students are with rural background, hence poor communications.
- ii. Due to high demand from the students intake is high, hence there is an infrastructure and accommodation problem. Also, student faculty ratio is high.
- iii. Since there is no regular recruitment there are less number of regular teachers.

**59. Kindly provide two opportunities identified from the SWOT analysis (in bullet format)**

- i. Being a big college, companies visit to our college for recruitment.
- ii. All types of resources are available, students can avail them for development of their carrier.

**60. Kindly provide two identified challenges/threats from SWOT analysis (in bullet format)**

- i. Political unrest is disturbing the education.
- ii. Meeting the demand for admission into the college.
- iii. Since senior faculty members are retiring and there was no recruitment for many years. Hence, there is gap in knowledge transformation.

**61. Identify any significant progress made by the institution towards achieving the goals and objectives during the year (list below in bullet format)**

- i. College has organized two courses “Computer Hardware and Networking”, and “Web Designing” as a part of service orientation through capacity building. As a result , entire internet networking of the college is maintained and supported by the students undergone above two courses.
- ii. The college has adopted Tutor-ward system prescribed NAAC.
- iii. The college has organized campus placements, around 100 students are placed in different companies.

**62. How do you perceive the role of NAAC in the quality development of your institution (Suggestions in bullet format to be given below)**

- i. Teaching and Infrastructure development.
- ii. Resource availability
- iii. Competition among the organizations to develop further.
- iv. Documentation of achievement and activities of the institution.
- v. Strict monitoring of teaching schedules.

**CONCLUDING REMARK**

This exercise is intended to make a self analysis of the quality development of the institution during the year. The perspective plan and implementation for every year to be documented and analysed to get a cumulative index for the period of accreditation and

reaccreditation. Any substantial changes initiative in this direction is to be separately listed. The best practices in various areas can be listed as a separate annexure. The data will be used to create a quality profile based on the total score index arrived at this would help him to map the institutions strengths and areas of improvement.

NAAC will provide feedback and a quality profile based on analysis of your inputs if you desire so.

Thank you for your participation.